



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

**Douglas A. Ducey**  
Governor

1740 W. Adams, Suite 2490, Phoenix, Arizona 85007

(602) 364-2273 phone • (602) 542-8316 fax

Email: [information@aznciaboard.us](mailto:information@aznciaboard.us)

Web Site: [www.aznciaboard.us](http://www.aznciaboard.us)

**Allen Imig**  
Executive Director

**Board Members**

Pauline (Wally) Campbell, President

Charles Villafranca, Vice President

Ken Kidder, Member

Nina Louis, Member

Fred Randolph, Member

Melanie Seamans, Member

Susan Archer, Member

Ted Ihrman, Member

**AGENDA  
REGULAR MEETING**

**February 8, 2021**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **February 8, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the February 8, 2021, Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. January 11, 2021, Regular Board Meeting Minutes

5. **FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Administrative Hearings, Consent Agreement or Motion to Deem Allegations Admitted.

2. Vancea, Peter 20-99 Manager Formal Hearing

6. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

**Facility Name**

3. ALJ'S Assisted Living
4. Anthem Senior Living
5. Brookdale Santa Catalina
6. Caring Haven Homes Two
7. Foothills Place
8. Friends and Family Assisted Living Inc.
9. Haven of Show Low ALF, LLC
10. Helen Assisted Living Home, LLC
11. Legacy Assisted Living Home
12. Living Waters Care Home
13. Park Terrace at Greenway

- 14. Sunridge Village
- 15. Sunshine Village

B. Board Review, Consideration and Action on Whether to Open a Complaint

- 16. Granite Creek Health and Rehabilitation Center
- 17. The Aubegre at Scottsdale - A Memory Care Community
- 18. Pueblo Norte Senior Living Community

C. Board Review, Consideration and Action regarding new complaints:

	<b>Complaint #</b>	<b>Licensee</b>	<b>Title</b>	<b>Open Date</b>
19.	20-116	Khaimova, Bella	Manager	12/10/20
20.	20-120	OBrien, Myra Donna	Manager	12/17/20
21.	20-115	Woodworth, Thomas	Manager	12/07/20
22.	20-119	Martinez, Belinda	Manager	12/10/20
23.	21-01	Walker, Deanna	Manager	01/08/21
24.	21-02	Lumuthang, Jasmine	Manager	01/08/21
25.	21-03	Laurente, Sergio	Manager	01/14/21
26.	21-04	Ballard, Thomas	Manager	01/14/21
27.	20-114	Weeks, Sherre	Manager	12/07/20

7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

28. Temporary Administrator Licenses

None			
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Permanent Administrator Licenses

Romer, Cheryl	Wilkoff, Ross	Brown, Ronnie	Bowen, Derek
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Temporary Manager Certificates

McNichol, Kathryn	Mizer, Mary		

Permanent Manager Certificates

Wei, Qunying	Mizer, Mary	Cooper, Brandy	Iyere, Felicia
Bejinaru, Juliet	Harvey, Jessica	Pass, Lemy	Burrill, Melissa
Reyes, Migninette	Brown-Scribner, Makinna	Vandyck, Catherine	Garneata, Anita
Cimpoaca, Teodora	Fischer, Rainer	Garner, Sharice	Leibfried, Melinda

- B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 29. Vlad, Christopher Permanent manager certification
- 30. None
- 31. Igel, Alan Permanent manager certification

**8. ASSISTED LIVING FACILITY TRAINING PROGRAMS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

- A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

- 32. Assisted Living Facility Caregiver Training Program

Fresh Start Staffing & Training	
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Assisted Living Facility Manager Training Program

Fresh Start Staffing & Training	
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Assisted Living Facility Caregiver Training Program Renewal

Professional Health and Safety Training ALCTP-0002	Charles Residential Care Training Institute ALCTP-0074
Assisted Living Training Associates ALCTP-0046	Legaspi Management Services, LLC ALCTP-0083
Pima JTED ALCTP-0028	Orion Homes Caregiver Training School ALCTP-0063
The Avista Academy ALCTP-0072	

Assisted Living Facility Manager Training Program Renewal

None	
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**9. OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. New Business: The Board may Review, Consider and take Action

None

**10. ADMINISTRATIVE MATTERS**

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 33. Financial Reports
- 34. Complaints Status Report

- 35. Licensing Report
- 36. Legislation Update
- 37. Rules Update
- 38. Training Program Report
- 39. Board Meeting Critique

**11. FUTURE AGENDA ITEMS AND MEETING DATES**

The next regular meeting of the Board will be held on Monday, March 8, 2020 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

**12. ADJOURNMENT**